

## Delegated Decision Notice

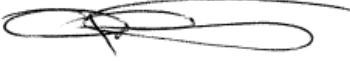
This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	City Development		
<b>Contact person:</b>	James Hirst	Telephone number: 0113 3787458	
<b>Subject<sup>2</sup>:</b>	Approval to Extend the Yorkshire Highway Alliance Supply of Traffic Sign Poles Contract 2019 – 2021 (Extendable to 2023)		
<b>Decision details<sup>3</sup>:</b>	What decision has been taken? a) The Chief Officer (Highway and Transportation) is asked to approve the extension of the Yorkshire Highway Alliance Supply of Traffic Sign Poles Contract 2019-2021 for 24 months to 9 May 2023 in accordance with its existing terms and conditions and authorise entry into the extended contract. b) This is a schedule of rates contract with the approx. value of £70K per annum. c) Suppliers: Fabrikat Ltd. and Mallatite Ltd.		
	A brief statement of the reasons for the decision  The incumbent contractors have already submitted competitive rates and a new tender exercise is not expected to bring any further savings and would incur costs associated with a new tender process.		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision  The extension of this Contract is an efficient use of council resources and is judged to be value for money in comparison to preparing tenders for each individual order.		
<b>Affected wards:</b>	N/A		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member: N/A		
	Ward Councillors: N/A		
	Others: N/A		
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation James Balmforth, Procurement Principal Engineer		
<b>List of Forthcoming Key Decisions<sup>5</sup></b>	Date Added to List:- N/A		
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision N/A		
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
<b>Publication of report<sup>6</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:		
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> Oliver Priestley, Head of Civil Engineering		
	Signature 	Date 06/04/2021	

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>6</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>7</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.

